



(ESTD-1995)

Rajeev Gandhi Memorial College of
Engineering & Technology
(Autonomous)
Nandyal-518 501,
Andhra Pradesh (State), INDIA

IQAC MEETINGS

**(2017-18, 2018-19, 2019-20, 2020-21,
2021-22, 2022-23)**

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ACADEMIC YEAR
2017 - 18



Lr. No: RGM CET/IQAC-19/2017-18

Dt: 30-06-2017

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

Date: - 08/07/2017

Time: - 3.00 PM

Venue: - Board Room – Principal Office

All the members are requested to remain present for the meeting.

Agenda:-

1. Planning for Academic year 2017-18.
3. Upgrade syllabus and course structure
4. Plan for more research proposal to funding agency
5. Any points with permission of chair.


Coordinator

IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-19/2017-17 Dt: 30-06-2017

The first meeting of IQAC for academic year 2017-18 was held on 08/07/2017. The following work was transacted in this meeting.

Academic Activities:

- Suggested Teaching plan/ Actual must be recorded and regularly verified to keep track of syllabus completed and the remaining part of the syllabus.
- Modifications in the Blue book (attendance register) has to be made according to the above mentioned points.
- Mid Exams/Unit Test performance must be verified on regular basis to monitor the student's performance and their understanding in the subject.
- CO/PO must be considered while setting the question paper.
- Industrial visits/Training must be emphasized on regular basis so that the student's can gain knowledge about the working culture in industry as well as to gain knowledge about the machinery and recent developments in technology.
- Status of expert lecture/seminar - committee suggested that institution should increase the number of seminars and the expert lecture in order to in build the knowledge in faculty and student about latest technologies and recent development in various organizations.
- It is necessary to keep up with pace of development going in the industries so it is recommended by the committee to verify the need for up gradation of syllabus.

Research Activities:

- Faculty Development- Qualification Enhancement - institution should have healthy environment by promoting research culture among the faculty and encouraging the faculty member to opt for higher studies.



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- Purchase of necessary equipment & Laboratory development for research requirement.

Extension Activities:

- Up gradation of library facilities – Books, Journals etc. - the library has good number of books and journals. The committee has requested department to recommend books and journals to be purchased for enhancing the exposure of student and faculty in all discipline.
- Status of consultancy - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all departments to undertake consultancy.
- Organizing Workshops/Seminars - The dept should arrange workshops. Seminars conferences in the respective discipline for peer interaction.
- Facilities for students to appear in competitive examinations – The institution should improve the books available for competitive exams and also it is suggested to provide information about the competitive exams.
- It is suggested to send more proposals for funding agencies.
- Keep continuous contact with past students – The alumni should be in touch with the respective departments. Meetings and events should be organized in which the past students participate there by having them with us and play a role in institution development.


Coordinator

Copy to:

1. All members of IQAC
2. All HODs
3. Library
4. PD Sports
5. Director R & D
6. Training & Placement Office
7. Coordinator First Year
8. Admin Office



Lr. No: RGM CET/IQAC-21/2017-18

Dt: 05-11-2017

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 12/11/2017


Time: - 3.00 PM

Venue: - Board Room – Principal Office.

All the members are requested to remain present for the meeting.

Agenda:

1. Review of the previous meeting
2. Discussion on the review(Odd Semester) reports of the departments
3. Review of academic record book
4. Qualification enhancement
5. Study opportunity for MoU with industry
6. Any points with permission of chair.


Coordinator
IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-21/2017-18 Dt: 05-11-2017

The IQAC meeting was held on 12/11/2017. The following work was transacted in this meeting.

Academic Activities:

- The committee reviewed the academic record book and suggested some modifications.
- Reviewed the new courses/Subjects and confirm the adequacy of facilities.

Research Activities:

- Faculty should be encouraged to enhance their qualifications – institution should have healthy environment by promoting research culture among the faculty and encouraging the faculty member to opt for higher studies.
- Study more opportunity for MOU with industry/Institutions - MOU with universities institutions industries needs to be undertaken for physical and human resource sharing, and developments, committee is satisfied with MOU's signed by the institution.



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Extension Activities:

- Work towards increased internal revenue generation - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all departments to undertake consultancy.
- Workshops/seminars must be regularly conducted for faculty benefit and improving there by the knowledge and quality of teaching.
- Interact with Industries for improving the campus selection.


Coordinator

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Lr. No: RGM CET/IQAC-23/2017-18

Dt: 07-02-2018

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 15/02/2018

Time: - 3.00 PM

Venue: - Board Room – Principal Office

All the members are requested to remain present for the meeting.

Agenda:

1. Review of the previous meeting.
2. Participation in cultural events
3. Upgrade skill development of nonteaching staff
4. Any other points need to be discussing with permission of chair.

Coordinator

IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-23/2017-18 Dt: 07-02-2018

The IQAC meeting was held on 15/02/2018. The following work was transacted in this meeting.

Academic Activities:

- The committee reviewed the present status of the Mid test/unit tests and asked for suggestions to improve the quality and number of performance.
- Industrial visits - To improve exposure to the students on various practical aspects and developments.
- Encourage students to participate in cultural events for overall growth
- Upgrade skill level of lab. Assistants.

Research Activities:

- Status of Research paper publication must be continuously monitored and should have increasing ratio.
- Status of Memorandum of Understanding with Universities/Institutions/industries has to be monitored.



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Extension Activities:

- Consultancy to be strengthened in order to generate revenue and resource sharing.
- Strengthening of students associations by encourage the students to have active participation in various student association group.


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Lr. No: RGM CET/IQAC-25/2017-18

Dt: 15-05-2018

Internal Quality Assurance Cell (IQAC)

The review meeting of IQAC is scheduled to consolidate the year's performance and also discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 22/05/2018


Time: - 3.00 PM

Venue: - Board Room – Principal Office

All the members are requested to remain present for the meeting.

Agenda:

1. Review of the previous meeting.
2. Organized renowned speakers for Seminars
3. Training program to upgrade knowledge
4. Enhance internet capability
5. Preparation of AQAR for 2017-18
6. Planning for Academic year 2018-19.


Coordinator
IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-25/2017-18 Dt: 15-05-2018

The IQAC review meeting for academic year 2017-18 was held on 22/05/2018. The following activities were taken up for discussion.

Academic Activities:

- The committee insisted that the faculty must undertake industrial training /Training programs to upgrade knowledge and improve teaching quality.

Research Activities:

- Encourage for Collaborative Research Projects in the college - the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries.
- It also suggested that faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction.
- Organise seminars with renowned experts.

Extension Activities:

- Recommend financial aid to deserving students.
- Areas requiring Infrastructure development must be concentrated.
- The committee reviewed and analyzed the outcomes of the previous meetings / actions taken /initiated through the highlights of the institution for the academic year 2017-18 provided by the coordinator.



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- The committee discussed and suggested various areas for consideration in the academic year 2018-19.
- Research activities and patents
- Provision of internet facility
- To improve training and placement of the students of all branches
- To encourage the students to appear for GATE, GRE, CAT and IAS, IES.
- To extend practical training facility to the faculty members.
- To upgrade the syllabi and structure of all the courses UG and PG.
- To establish technical collaboration with international universities.
- To establish MOU's with various industries.
- To provide facility of Value added and certificate courses to the students.
- The committee requested the Coordinator to submit the approved copy of AQAR for the academic year 2017-18, Review report of 2017-18 and Plan of Action for 2018-19 to the IQAC of the college for Further Action.


Coordinator

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ACADEMIC YEAR
2018 - 19



Lr. No: RGM CET/IQAC-1/2018-19

Dt: 30-06-2018

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 07/07/2018

Time: - 3.00 PM

Venue: - Board Room – Principal office

All the members are requested to remain present for the meeting.

Agenda:-

1. Review of AQAR for 2017-18
2. Planning for Academic year 2018-19.
3. Plan for more research proposal to funding agency.
4. Discussion of Academic and Research activities.
5. Any points with permission of chair

Coordinator
IQAC



Lr. No: RGM CET/IQAC-2/2018-19

Dt: 08-07-2018

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-1/2018-19

Dt: 30-06-2018

The first IQAC meeting was held on 07/07/2018. The following work was transacted in this meeting.

Academic Activities:

- Review of Academic Record Book - review of academic record- for further refinement and improvement the discussion on following activities were made academic record book was thoroughly reviewed and suggestion were made by the committee and also asked department for further suggestion if any.
- Class test for performance check - on the basis class test results the committee has verified the performance of the student and suggested for further improvement in the way of teaching and including quality content.
- Organized Industrial training to enhance practical knowledge. – Committee recommended emphasizing on increasing the frequency of industrial visits in order to expose the student to explore various practical aspects and development in the industry.
- Expert lectures / Seminars - committee suggested that the institution should increase the number of seminars and expert lectures in order to inbuilt the knowledge in faculty and student about latest technologies and recent development in various organizations.
- Conduct dedicated training for employability like placement trainings incorporating slots in the timetable and hiring dedicated trainers.

Research Activities:

- Enhance Collaborative Research Projects - the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries. It also suggested that



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faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction.

- Review of Laboratory in perspective of PG Course – Committee emphasized on improving the instrumentation and systems available in PG laboratory to be upgraded with the respect to the syllabus and latest technology.
- Research grants - institution needs to explore more avenues for getting research grants for all disciplines.

Extension Activities:

- New books, Journals to be procured - the library has good no. of books and journals. The committee has requested dept. to recommend books and journals to be purchased for enhancing the exposure of student and faculty in all discipline
- Enhance Testing and Consultancy activity - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all dept to undertake testing and consultancy.
- Organizing Workshops/ Seminars/ Conferences etc. - The dept should arrange workshops. Seminars conferences in the respective discipline for peer interaction.

Coordinator

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Lr. No: RGM CET/IQAC-3/2018-19

Dt: 08-10-2018

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 13/10/2018

Time: - 3.00 PM

Venue: - Board Room - Principal Office

All the members are requested to remain present for the meeting.

Agenda:-

1. Review of the previous meeting
2. Discussion on the review(Odd Semester) reports of the departments
3. Review of academic record book
4. Qualification enhancement
5. Study opportunity for MoU with industry
6. Any points with permission of chair.

Coordinator
IQAC



Lr. No: RGM CET/IQAC-4/2018-19

Dt: 14-10-2018

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-3/2018-19

Dt: 08-10-2018

The IQAC meeting was held on 13/10/2018. The following work was transacted in this meeting.

Academic Activities:

- The committee reviewed the Academic record book and suggested modification to be included and also asked departments for further suggestions.
- The committee insisted on the faculty to use various teaching aids available to create a healthy teaching learning environment.
- Reviewed the New Courses/subjects and confirm the adequacy of facilities

Research Activities:

- The committee suggested that faculty should undertake qualification enhancement

Extension Activities:

- IQAC congratulates the teams participating in Smart India Hackathon – 2019, IICDC – 2018 and Ideas hackathons. The efforts of the



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departments were appreciated and further it was proposed to start a Robotics Lab in association with IIT Bombay.

- The committee requested the departments to recommend books/ journals to be purchased/ subscribed to enhance the availability in the library.
- All the departments are requested to arrange the Workshops/ Seminars/Conferences etc. in the respective disciplines.
- All departments are requested to review and suggest requirement of new equipments in the laboratory.

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Lr. No: RGM CET/IQAC-5/2018-19

Dt: 02-01-2019

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 05/01/2019

Time: - 3.00 PM

Venue: - Board Room - Principal Office

All the members are requested to remain present for the meeting.

Agenda:-

1. Review of the previous meeting.
2. Participation in cultural events.
3. Upgrade skill development of nonteaching staff.
4. Any other points need to be discussed with permission of chair.

Coordinator
IQAC



Lr. No: RGM CET/IQAC-6/2018-19

Dt: 06-01-2018

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-5/2018-19

Dt: 02-01-2019

The IQAC meeting was held on 05/01/2019. The following work was transacted in this meeting.

Academic Activities:

- The committee reviews the present status of the class test and asked for suggestions to improve the quality and content to achieve better performance from the students.
- Industrial visits: To improve the exposure to the students on various practical aspects and developments, the committee suggested increasing the industrial visits.

Research Activities:

- Research paper publications-the no. of research publication national as well as international level should be enhanced.
- Memorandum of Understanding with Universities/ Institutions/ industries- MOU with universities institutions industries needs to be undertaken for physical and human resource sharing, and developments, committee is satisfied with MOU's signed by the institution.

Extension Activities:

- Consultancy - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all dept to undertake consultancy.



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- Strengthening of students associations - encourage the students to have active participation in various student association group.

Coordinator

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Lr. No: RGM CET/IQAC-7/2018-19

Dt: 10-04-2019

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 14/04/2019

Time: - 3.00 PM

Venue: - Board Room - Principal Office

All the members are requested to remain present for the meeting.

Agenda:-

1. Review of the previous meeting.
2. Organized renowned speakers for ISTE Seminars.
3. Training program to upgrade knowledge
4. Enhance internet capability.
5. Preparation of AQAR for 2018 -19
6. Planning for Academic years 2019 -20

Coordinator

IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-7/2018-19

Dt: 10-04-2019

The IQAC meeting was held on 14/04/2019. The following work was transacted in this meeting.

Academic Activities:

- The committee also insisted that the faculty undertake industrial training /Training programs to upgrade knowledge and improve teaching quality – the committee is satisfied with the training program conducted by the all departments for faculty but insist the faculty should undertake industrial training program to upgrade knowledge and improve teaching quality.

Research Activities:

- Collaborative research projects - the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries. it also suggested that faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction
- Research grants - institution needs to explore more avenues for getting research grants for all disciplines.

Extension Activities:

- Students Placement - to identify diverse industries and associative to bring them for campus interviews for increasing students placement.
- Financial aid to deserving students - institution should provide financial assistance for deserving student and it is recommend increasing the count of student.
- Infrastructure development – New constructions, renovations has to be made in various departments where ever required.



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- The committee reviewed and analyzed the outcomes of the previous meetings / actions taken /initiated through the highlights of the institution for the academic year 2018-19 provided by the coordinator.
- The committee reviewed and approved AQAR for academic year 2018-19 prepared by the IQAC.
- The committee discussed and suggested various areas for consideration in the academic year 2019-20.
 1. To complete infrastructure extension to the existing building.
 2. To provide hostel facility to all students.
 3. To provide transport facility to the students for industrial visits and tours.
 4. To enhance existing Wi-Fi facility of 200 MBPS to 250 MBPS in the college.
 5. To establish infrastructure and syllabi for value added courses and certificate courses.
 6. To establish all digital facilities for all classrooms.
 7. To organize an international conference.

The committee requested the Coordinator to submit the approved copy of AQAR for the academic year 2018-19, Review report of 2018-19 and year Plan of Actions for academic year 2019-20 to the IQAC of the college for Further Action.

Coordinator

Copy to:

1. All members of IQAC
2. All HODs
3. Library
4. PD Sports
5. Director R & D
6. Training & Placement Office
7. Coordinator First Year
8. Admin Office

ACADEMIC YEAR
2019 – 20



Lr. No: RGM CET/IQAC-1/2019-20

Dt: 06-06-2019

Internal Quality Assurance Cell (IQAC)

The first meeting of IQAC for the academic year 2019-20 is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Principal & Chairperson IQAC Dr. T. Jayachandra Prasad.

Date: - 10/06/2019

Time: - 3.00 PM

Venue: - Board Room – Principal's Office

All the members and HOD's are requested prepare the necessary information pertaining to their department and present it during the meeting.

Agenda:-

1. Planning for Academic year 2019-20 (College Wise & Dept. Wise).
2. Report on activities of the previous academic year 2018-19, as per the format circulated earlier by respective HOD's.
3. To devise a mechanism for ensuring the credibility of
 - a. Academics & Admissions,
 - b. Teaching /Learning,
 - c. Evaluation and Examination procedure through regular External Audit, and
4. Strategize for Promotion of Academic, Research & Consultancy, Extension and outreach activities.
5. Upgrading of syllabus and course structure.
6. Any points with permission of chair.

Dr. P.V. Gopi Krishna Rao
Coordinator - IQAC



Lr. No: RGM CET/IQAC-2/2019-20

Dt: 10-06-2019

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-1/2019-20 Dt: 06-06-2019

The first meeting of IQAC for academic year 2019-20 was held on 10/06/2019. The following work was transacted in this meeting.

Principal addressed the meeting, giving importance of IQAC and need of AQAR.

Academic Activities:

- Every department was suggested to provide academic schedule incorporating lectures, workshops, extension activities for 12/06/2019 to 31/05/2020.
- Suggested Teaching plan/ Actual must be recorded and regularly verified to keep track of syllabus completed and the remaining part of the syllabus.
- Faculty should use ICT facility in delivery of subject.
- Modifications in the Blue book (attendance register) have to be made according to the above mentioned points.
- Mid Exams/Unit Test performance must be verified on regular basis to monitor the student's performance and their understanding in the subject.
- CO/PO must be considered while setting the question paper.
- Quality projects should be carried out reflecting the aspirations of the nation and Societal needs.
- Drafting of the project reports should be carried out in standard format as prescribed by the university.
- The PG project reports should undergo plagiarism test.
- Record the evaluation of marks like late submission, copy, etc. Acknowledge it with the signature of the student.
- Identify new elective subjects which are interdisciplinary.
- Offering of Minor Degree for other branch students.
- Industrial visits/Training must be emphasized on regular basis so that the student's can gain knowledge about the working culture in industry as well



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as to gain knowledge about the machinery and recent developments in technology.

- Status of expert lecture/seminar - committee suggested that institution should increase the number of seminars and the expert lecture in order to in build the knowledge in faculty and student about latest technologies and recent development in various organizations.
- It is necessary to keep up with pace of development going in the industries so it is recommended by the committee to verify the need for up gradation of syllabus.

Research Activities:

- Faculty Development- Qualification Enhancement - institution should have healthy environment by promoting research culture among the faculty and encouraging the faculty member to opt for higher studies.
- Purchase of necessary equipment & Laboratory development for research requirement.
- Creation of research groups among faculty and students should be priority.

Extension Activities:

- It is decided to provide dedicated placement training to Final year students on need basis to enhance placement record of the college.
- Up gradation of library facilities with providing digital accesses of – Books, Journals etc. - the library has good number of books and journals. The committee has requested department to recommend books and journals to be purchased for enhancing the exposure of student and faculty in all discipline.
- Status of consultancy - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all departments to undertake consultancy.
- Offering of value added courses in collaboration with industries relating to Deep Learning, Machine Learning, Python.
- Organizing Workshops/Seminars - The dept should arrange workshops. Seminars conferences in the respective discipline for peer interaction.



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- Facilities for students to appear in competitive examinations – The institution should improve the books available for competitive exams and also it is suggested to provide information about the competitive exams.
- It is suggested to send more proposals for funding agencies.
- Keep continuous contact with past students – The alumni should be in touch with the respective departments. Meetings and events should be organized in which the past students participate there by having them with us and play a role in institution development.
- It is decided organise a Alumni meet in Bangalore on 29th February 2020.

Coordinator

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7. Coordinator First Year
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Lr. No: RGM CET/IQAC-3/2019-20

Dt: 14-10-2019

Internal Quality Assurance Cell (IQAC)

The meeting of IQAC is scheduled to discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 18/10/2019

Time: - 3.00 PM

Venue: - Board Room – Principal Office.

All the members are requested to remain present for the meeting.

Agenda:

1. Review of the previous meeting
2. Discussion on the review(Odd Semester) reports of the departments
3. Review of academic record book
4. Qualification enhancement
5. Study opportunity for MoU with industry
6. Placement related training to Third year students.
7. Any points with permission of chair.

Coordinator

IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-3/2019-20 Dt: 14-10-2019

The IQAC meeting was held on 18/10/2019. The following work was transacted in this meeting.

Academic Activities:

- The committee reviewed the academic record book and suggested to conduct more experiments in laboratories than the prescribed in syllabus.
- The mini projects that are being carried out by the students should test the understanding of concepts of subject and they should be a mixture of hardware and software.
- Faculty are requested to take up SWAYAM courses at least one in a year to enhance their skills.
- Reviewed the new courses/Subjects and confirm the adequacy of facilities.

Research Activities:

- Faculty should be encouraged to enhance their qualifications – institution should have healthy environment by promoting research culture among the faculty and encouraging the faculty member to opt for higher studies.



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(AUTONOMOUS)**

- Study more opportunity for MOU with industry/Institutions - MOU with universities institutions industries needs to be undertaken for physical and human resource sharing, and developments, committee is satisfied with MOU's signed by the institution.

Extension Activities:

- Work towards increased internal revenue generation - In order to generate revenue as well as to improve resource sharing and expertise it is suggested to all departments to undertake consultancy. Though the activity is being taken up it needs to be scaled up.
- Workshops/seminars must be regularly conducted for faculty benefit and improving there by the knowledge and quality of teaching.
- The faculty should also conduct workshops/ training sessions to enhance their understanding and expertise.
- Interact with Industries for improving the campus selection.

Coordinator

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Lr. No: RGM CET/IQAC-05/2019-20

Dt: 05-03-2020

Internal Quality Assurance Cell (IQAC)

The review meeting of IQAC is scheduled to consolidate the year's performance and also discuss the points mentioned in the agenda below.

The details of the meeting:

Date: - 07/03/2020

Time: - 3.00 PM

Venue: - Board Room – Principal Office

All the members are requested to remain present for the meeting.

Agenda:

1. Review of the previous meeting.
2. Possible Closure of Institute due to COVID -19 Outbreak and safety measures and further academic planning.
3. Conduction of Online Sessions and Webinars in case of Outbreak
4. Introduction of new courses CSE (Business Systems) and CSE (Data Science)
5. Training program to upgrade knowledge through ATAL FDP and Course era in thrust areas
6. Preparation of AQAR for 2019-20
7. Planning for Academic year 2020-21.

Coordinator
IQAC



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-05/2019-20 Dt: 05-03-2020

The IQAC review meeting for academic year 2019-20 was held on 07/03/2020. The following activities were taken up for discussion.

Wide spread cause of corona virus (COVID -19), it been decided to be prepared with all measure and discussion from Govt. taking into consideration the health of students and the working people in the institute the following measures are approved

- Sanitization of the premises including hostels, buses and open areas
- To incorporate stringent measures in crowded areas such as canteens, hostels and open spaces.
- To make mask mandatory to all
- The entire faculty should be prepared to handle online classes and also motivate students in case of the closure of the institute based on govt orders.
- Decided to use common flat form for conduction of online sessions through Codetantra.

Academic Activities:

- Formation of the syllabus for the upcoming II B. Tech students under new regulations to be framed and the respective BoS members of each department have been informed to frame the syllabus in consultation with experts from the industry and academia.
- Decided to incorporate new course for II B. Tech – II Sem students on Design Thinking and Universal Human Values. The faculty are



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advised to take training on the course which is available in NPTEL, Coursera flat forms and get acquainted with it.

- The committee insisted that the faculty must undertake industrial training /Training programs to upgrade knowledge and improve teaching quality through ATAL FDP, NITTR, Course era, Edx.
- The committee has suggested the management to start two new Branches of engineering which are in demand Computer Science & Engineering (Data Science), Computer Science & Engineering & Business Systems from the academic year 2020-21 and also make necessary infrastructure available to start the courses.

Research Activities:

- Encourage for Collaborative Research Projects in the college - the committee appreciated the efforts taken by the institution for establishing collaboration with various government agencies and industries.
- It also suggested that faculty should also take a research projects in collaboration in various industries for improving industry- institute interaction.
- Organise seminars with renowned experts.

Extension Activities:

- Recommend financial aid to deserving students.
- Areas requiring Infrastructure development must be concentrated.
- The committee reviewed and analyzed the outcomes of the previous meetings / actions taken /initiated through the highlights of the institution for the academic year 2019-20 provided by the coordinator.
- The committee discussed and suggested various areas for consideration in the academic year 2020-21.
- Research activities and patents
- Provision of internet facility
- To improve training and placement of the students of all branches



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- To encourage the students to appear for GATE, GRE, CAT and IAS, IES.
- To extend practical training facility to the faculty members.
- To upgrade the syllabi and structure of all the courses UG and PG.
- To establish technical collaboration with international universities.
- To establish MOU's with various industries.
- To provide facility of Value added and certificate courses to the students.
- The committee requested the Coordinator to submit the approved copy of AQAR for the academic year 2019-20, Review report of 2019-20 and Plan of Action for 2020-21 to the IQAC of the college for Further Action.

Coordinator

Copy to:

1. All members of IQAC
2. All HODs
3. Library
4. PD Sports
5. Director R & D
6. Training & Placement Office
7. Coordinator First Year
8. Admin Office

ACADEMIC YEAR

2021 - 22



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING &
TECHNOLOGY
(AUTONOMOUS)**

Lr. No: RGM CET/IQAC-1/2021-22

Dt: 02-08-2021

Internal Quality Assurance Cell (IQAC)

The first meeting (26th in total) of IQAC for the academic year 2021-22 is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Principal & Chairperson IQAC Dr. T. Jayachandra Prasad.

Date: - 07/08/2021

Time: - 3.00 PM

Venue: - Board Room – Principal's Office

All the members and HOD's are requested prepare the necessary information pertaining to their department and present it during the meeting.

Agenda:-

1. Review of previous meeting (25th) minutes and ratification
2. To discuss revised Annual Quality Assurance Report (AQAR)
3. To discuss Academic Audit Modalities
4. To discuss plans about NIRF-2022 as a Quality Initiative for 2021-22
5. How to incorporate participate learning and entrepreneurship skills.
6. Making internships mandatory.
7. Collaborative activities for promotion of interdisciplinary culture.
8. Report on activities of the previous academic year 2020-21, as per the format circulated earlier by respective HOD's.
9. Strategize for Promotion of Academic, Research & Consultancy, Extension and outreach activities.
10. Upgrading of syllabus and course structure.
11. Any points with permission of chair.

Dr. P.V. Gopi Krishna Rao
Coordinator – IQAC



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING &
TECHNOLOGY
(AUTONOMOUS)**

Lr. No: RGM CET/IQAC-2/2021-22

Dt: 07-08-2021

**Internal Quality Assurance Cell (IQAC)
Minutes of Meeting**

Ref: Lr. No: RGM CET/IQAC-1/2021-22

Dt: 02-08-2021

The first meeting (26th in total) of IQAC for academic year 2021-22 was held on 07/08/2021. The following work was transacted in this meeting.

Principal addressed the meeting, giving importance of IQAC and need of AQAR.

Members Present:

1	Dr. T. Jaya Chandra Prasad	Chairperson
2	Dr. M. Santhi Ramudu	Member Management
3	Dr. D. V. Ashok Kumar	Member
4	Dr. P. V. Gopi Krishna Rao	Co-ordinator
5	Dr. B. Rami Reddy	Member
6	Dr. D. Satyanarayana	Member
7	Mr. M. Siva Kumar	Member
8	Dr. V. Naga Bhaskar Reddy	Member
9	Dr. K. Subba Reddy	Member
10	Dr. N. Ravi	Member
11	Dr. G. Srinivasulu	Member
12	Dr. K. V. Suryanarayana Rao	Member
13	Dr. Syed Althaf Hussain	Member
14	Dr. R. Hanuma Naik	Member
15	Dr. P. Sudharshan Reddy	Member
16	Mr. A. Nanda Kishore Kumar Reddy	Member Industry
17	Dr. K. Porkumaran	Member
18	Mr. Shuvra Shankar Kundu	Member Industry
19	Srikanth Sajja	Member - Auditor
20	Mr. P. Jitendra Kumar	Member - Alumni
21	Mr. J. Basaiah Swamy	Member - Alumni
22	Mr. L. Bhupal Reddy	Member - Local Body
23	Mr. A. Mohan Sai	Member - Student
24	Miss K. Divya	Member - Student
25	HoD's of All departments	Invitees

At the outset Dr. P. V. Gopi Krishna Rao, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. T. Jayachandra Prasad Principal of RGM CET



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and Chairman of Internal Quality Assurance Cell, and Hon'ble members of the Internal Quality Assurance Cell to the first meeting of the IQAC for academic year 2021-22.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: Review of previous meeting minutes and ratification

Ratified the previous meeting minutes

Item No 2: To discuss revised Annual Quality Assurance Report (AQAR)

NAAC has revised the Guidelines for Submission of Annual Quality Assurance Report (AQAR) for autonomous Institutions. The revised guidelines came into existence effect from 1st July 2019. The submission of AQAR report is only through online mode. The Co-ordinator, IQAC has presented all the points are covered in the new format of AQAR to the benefit of Heads of the Departments and members of Internal Quality Assurance Cell. All the members of IQAC felt that the new format is more significant than old format.

Item No 3: To discuss Academic Audit Modalities

The monitoring and evaluation of the institutional processes require a carefully structured system of internal and external review. In view of the above, the NAAC has recommended undertaking a continuous Academic and Administrative Audits (AAA).

Academic Audit: - Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in the Institution. Director, IQAC has presented the objectives of our institution to all the members. The objectives of an Academic Audit are:

- To understand the existing system and assess the strengths and weakness of the departments and to suggest the methods for improvement and for overcoming the weaknesses.
- To identify the existing academic and administrative mechanisms and to identify the opportunities for academic and administrative reforms etc.,
- To enhance the academic integrity, transparency, accountability and participation of stake holders among the activities of department
- To evaluate the optimum utilization of resources.



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TECHNOLOGY
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- Internal Audit modalities are presented to all the members of IQAC is enclosed.

Item No 4: To discuss plans about NIRF-2022 as a Quality Initiative for 2021-22

The committee has reviewed the following:

- National Institutional Ranking Framework (NIRF) parameters for ranking the Institutions
- Methodology is reviewed such as, Data collection and Data capturing,
- Online Feedback System, Data verification and validation procedures.
- Discussed about the procedure for computing of scores and rankings and also discussed about additional insights such as teaching, learning and resources, research and professional practices and rank order correlation across parameters.

Action by: It was decided that IQAC will prepare a roadmap for the departments and all the Heads of the Departments will ensure necessary action towards next NIRF-2022 ranking.

Item No 5: How to incorporate participate learning and entrepreneurship skills.

It is resolved to incorporate more practical exposure to students through incorporation of projects as part of mandatory learning from third year of course for UG students and conduct ideathons, hackathons, business meets and also encourage students to participate in various national level events in the similar domains organised by various organisations.

Item No 6 & 7: Making internships mandatory, Collaborative activities for promotion of interdisciplinary culture.

Internship play a significant role in shaping the student understand the work culture, nature of expectation form organisations and skills needed to hone to be competitive. It is decided to have collaborations with AICTE, EduSkills for interships in thrust areas as Artificial Intelligence, Amazon Webservices, PauloAlto etc.

It is necessary to expose faculty to be hands on and advent with new technologies, which is possible through collaborative activities with industry, research organisations and funded projects. Training faculty for consultancy work, applying for grants from various organisations, formation of research groups is essential. It is decided to achieve all these through MoU's, Consultancy activities etc.



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING &
TECHNOLOGY
(AUTONOMOUS)**

Item No. 8: Any other item with permission of chair

The discussion was carried out regarding conduction of online classes along with physical classes to students to manage the time loss caused due to COVID pandemic, how to engage students and make offline and online classes meaning full. It was also decided to have a dedicated online platform for handling classes which automatically monitors the student's involvement.

Chairman announced the conclusion of the meeting. The meeting ended with vote of thanks by Director, IQAC

Dr. P.V. Gopi Krishna Rao
Coordinator – IQAC



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING &
TECHNOLOGY
(AUTONOMOUS)**

Lr. No: RGM CET/IQAC-3/2021-22

Dt: 02/02/2022

Internal Quality Assurance Cell (IQAC)

All the members and HOD's are cordially invited to the second meeting (27th in total) of IQAC of RGM CET, Nandyal for the academic year 2021-22. It is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Principal & Chairperson IQAC Dr. T. Jayachandra Prasad.

Date: - 09/02/2022

Time: - 3.00 PM

Venue: - Board Room – Principal's Office

Agenda:-

1. Action taken report on the proposals of 26th IQAC meeting.
2. New Industry contacts for taking up real time student projects.
3. Completion of pending syllabus & conduct Internal examinations online
4. Engaging the faculty and students during Lockdown through online courses (In view of Lockdown due to Covid19)
5. Conduct of Class work for 2021-22, till normal conditions exist
6. Issues open for discussion
 - a. NIRF & ATAL Innovation -for better ranking
 - b. E-content development through Media centre
7. Any other item with the permission of Chairperson.
 - a. Review of previous meeting minutes and ratification
 - b. To discuss revised Annual Quality Assurance Report (AQAR)
 - c. To discuss Academic Audit Modalities
 - d. To discuss plans about NIRF-2022 as a Quality Initiative for 2021-22
 - e. Any other item with permission of chair
 - f. Report on activities of the previous academic year 2020-21, as per the format circulated earlier by respective HOD's.
 - g. Strategize for Promotion of Academic, Research & Consultancy, and Extension and outreach activities.
 - h. Upgrading of syllabus and course structure.
 - i. Any points with permission of chair.


Co-ordinator

Dr. P.V. Gopi Krishna Rao



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING &
TECHNOLOGY
(AUTONOMOUS)**

Lr. No: RGM CET/IQAC-4/2021-22

Dt: 09/02/2022

**Internal Quality Assurance Cell (IQAC)
Minutes of Meeting**

Ref: Lr. No: RGM CET/IQAC-3/2021-22

Dt: 09/02/2022

The second meeting (27th in total) of IQAC for academic year 2021-22 was held on 09/02/2022. The following work was transacted in this meeting.

Action taken report on the proposal of 26th Meeting

Dr. P. V. Gopi Krishna Rao, IQAC coordinator presented action taken report on the Completion of pending syllabus and conduct of continuous evaluation tests through offline and online mode to engage students and engaging the faculty and the students without stress which was caused during lockdown due to Pandemic COVID 19.

Completion of pending syllabus & conduct of examinations

The IQAC coordinator mentioned in his presentation that, the pending syllabus for even semesters of UG & PG including MBA and MCA for the academic year 2020-21 were completed using online platform using CODETANTRA to make up the loss off offline classes.

The comprehensive viva-voce and Project Viva-voce for Final year UG students was conducted through Codetantra online platform as well as offline as per the guidelines of JNTUA.

As JNTUA did not accept for conduction of online examinations, the midterm (internal) end semester (external) exams for the even semester of the academic year 2020-21 are scheduled offline keeping COVID guidelines.

Dr. V. Nagabhaskar Reddy, suggested conduction Lab sessions physically in order to adhere to practical exposure to the students and also make use on online open source tools to enhance the skills further.



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING &
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(AUTONOMOUS)**

Engaging the faculty and students post COVID Lockdown through offline and online courses

Dr. P. V. Gopi Krishna Rao said that the institution utilised the college closure period due to lockdown by efficiently engaging both students and faculty to enhance their skills through value addition courses through Coursera and NPTEL online courses. They completed the courses on higher education, new technologies, thrust areas and skill development relevant to industry and employment and research.

NIRF Ranking:

Dr. P. Sudharshan Reddy detailed the performance of RGM CET in various parameters of NIRF. In addition to this, he stressed on the areas where there is scope for improving the NIRF ranking. In this context, a detailed comparison with peer institutions was presented.

The following parameters were identified, in which is required for better ranking in NIRF

- Number of Ph.D faculty
- Ph.D scholars admission
- Number of publications, quality publications, patents & research projects
- Placements, salary package & Higher studies
- Support to economically/ socially challenged students
- Perception
- Financial resources and their utilization
- Encouraging the internal faculty to complete their Ph.D & recruiting the faculty with PhD qualification from outside.
- Motivating the faculty to take up maximum possible research activity resulting in publications in Web of Science (WoS)/ Scopus, patent filing, Research projects and Consultancy activities.
- Placements with higher package and higher studies
- Supporting economically/ socially challenged students further.
- Taking measures for improving perception through constituted committee
- Allocating possible improvement in the budget for 'Financial resources & their utilization'.



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(AUTONOMOUS)**

ATAL rankings of Institutions on Innovation Achievements (ARIIA)

Stress was made to improve the performance and work on various parameters of ARIIA. The members identified the following areas to strengthen the innovations in the institution.

- Starting few more pre incubation centres and strengthening the existing incubation centres in partnership with industries at the department level.
- Establishment of incubation centre at institute level
- Establishment of Co-incubation partnership with the outside incubation centres
- Identification of investors to our innovations and start-ups
- Creation of webpage with IIC icon in RGM CET web portal
- Applications for financial support from ATAL funding for higher education.
- Involving alumni to establish innovation centres in the campus.
- Encouraging the students to participate in SMART hackathons for improving the chances of getting internships in famous companies like Google, Intel, Robert Bosch, HCL etc.

E-Content development – Recording/Lecture capturing facility

Dr. Brahmanada Reddy, Professor EEE, Dr. K. Subba Reddy, Head, CSE talked about the existing facilities for E-Content development and necessary steps planned for improving it in the college. Codetrantra the tool that is being used for teaching classes can also be used for recording the classes.

The suggestion of the members for going for professional (paid) version of Google classroom for recording the lectures delivered by faculty through google meet, to overcome the number of participants limitation and to avoid network disturbances was achieved.

Dr. K. Muralidhara Reddy, suggested to utilize the virtual labs developed by IIT consortium Under the National Mission on Education through ICT.


Co-ordinator

Dr. P.V. Gopi Krishna Rao

ACADEMIC YEAR

2022 – 23



Lr. No: RGM CET/IQAC-1/2022-23

Dt: 22-12-2022

Internal Quality Assurance Cell (IQAC)

The first meeting (28th in total) of IQAC for the academic year 2022-23 is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Principal & Chairperson IQAC Dr. T. Jayachandra Prasad.

Date: - 22/12/2022

Time: - 3.00 PM

Venue: - Board Room – Principal's Office

All the members and HOD's are requested prepare the necessary information pertaining to their department and present it during the meeting.

Agenda:-

1. Review of previous meeting (27th) minutes and ratification
2. To discuss revised Annual Quality Assurance Report (AQAR)
3. To discuss Academic Audit Modalities
4. To discuss plans about NIRF-2023 as a Quality Initiative for 2022-23
5. How to incorporate participate learning and entrepreneurship skills.
6. Making internships mandatory.
7. Collaborative activities for promotion of interdisciplinary culture.
8. Report on activities of the previous academic year 2021-22, as per the format circulated earlier by respective HOD's.
9. Strategize for Promotion of Academic, Research & Consultancy, Extension and outreach activities.
10. Upgrading of syllabus and course structure.
11. Any points with permission of chair.

Dr. P.V. Gopi Krishna Rao
Coordinator – IQAC



Lr. No: RGM CET/IQAC-2/2022-23

Dt: 04-03-2023

Internal Quality Assurance Cell (IQAC)
Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-1/2022-23

Dt: 22-12-2022

The first meeting (28th in total) of IQAC for academic year 2022-23 was held on 22/12/2022. The following work was transacted in this meeting.

Principal addressed the meeting, giving importance of IQAC and need of AQAR.

Members Present:

1	Dr. T. Jaya Chandra Prasad	Chairperson
2	Dr. M. Santhi Ramudu	Member Management
3	Dr. D. V. Ashok Kumar	Member
4	Dr. P. V. Gopi Krishna Rao	Co-ordinator
5	Dr. B. Rami Reddy	Member
6	Dr. D. Satyanarayana	Member
7	Mr. M. Siva Kumar	Member
8	Dr. V. Naga Bhaskar Reddy	Member
9	Dr. K. Subba Reddy	Member
10	Dr. N. Ravi	Member
11	Dr. G. Srinivasulu	Member
12	Dr. K. V. Suryanarayana Rao	Member
13	Dr. Syed Althaf Hussain	Member
14	Dr. R. Hanuma Naik	Member
15	Dr. P. Sudharshan Reddy	Member
16	Mr. A. Nanda Kishore Kumar Reddy	Member Industry
17	Mr. Shuvra Shankar Kundu	Member Industry
18	Srikanth Sajja	Member - Auditor
19	Mr. P. Jitendra Kumar	Member - Alumni
20	Mr. J. Basaiah Swamy	Member - Alumni
21	Mr. L. Bhupal Reddy	Member - Local Body
22	Mr. A. Mohan Sai	Member - Student
23	Miss K. Divya	Member - Student
24	HoD's of All departments	Invitees

At the outset Dr. P. V. Gopi Krishna Rao, Co-ordinator, Internal Quality Assurance Cell welcomed Dr. T. Jayachandra Prasad Principal of RGM CET and Chairman of Internal Quality Assurance Cell, and Hon'ble members of



the Internal Quality Assurance Cell to the first meeting of the IQAC for academic year 2022-23.

Next, the agenda items were taken up for discussions with the permission of the Chair.

Item No 1: Review of previous meeting minutes and ratification

Ratified the previous meeting minutes

Item No 2: To discuss revised Annual Quality Assurance Report (AQAR)

NAAC has revised the Guidelines for Submission of Annual Quality Assurance Report (AQAR) for autonomous Institutions. The revised guidelines came into existence effect from 1st July 2019. The submission of AQAR report is only through online mode. The Co-ordinator, IQAC has presented all the points are covered in the new format of AQAR to the benefit of Heads of the Departments and members of Internal Quality Assurance Cell. All the members of IQAC felt that the new format is more significant than old format.

Item No 3: To discuss Academic Audit Modalities

The monitoring and evaluation of the institutional processes require a carefully structured system of internal and external review. In view of the above, the NAAC has recommended undertaking a continuous Academic and Administrative Audits (AAA).

Academic Audit: - Academic audit can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It is related with the quality assurance and enhancing the quality of academic activities in the Institution. Director, IQAC has presented the objectives of our institution to all the members. The objectives of an Academic Audit are:

- To understand the existing system and assess the strengths and weakness of the departments and to suggest the methods for improvement and for overcoming the weaknesses.
- To identify the existing academic and administrative mechanisms and to identify the opportunities for academic and administrative reforms etc.,
- To enhance the academic integrity, transparency, accountability and participation of stake holders among the activities of department
- To evaluate the optimum utilization of resources.
- Internal Audit modalities are presented to all the members of IQAC is enclosed.



Item No 4: To discuss plans about NIRF-2023 as a Quality Initiative for 2022-23

The committee has reviewed the following:

- National Institutional Ranking Framework (NIRF) parameters for ranking the Institutions
- Methodology is reviewed such as, Data collection and Data capturing,
- Online Feedback System, Data verification and validation procedures.
- Discussed about the procedure for computing of scores and rankings and also discussed about additional insights such as teaching, learning and resources, research and professional practices and rank order correlation across parameters.

Action by: It was decided that IQAC will prepare a roadmap for the departments and all the Heads of the Departments will ensure necessary action towards next NIRF-2023 ranking.

Item No 5: How to incorporate participate learning and entrepreneurship skills.

It is resolved to incorporate more practical exposure to students through incorporation of projects as part of mandatory learning from third year of course for UG students and conduct ideathons, hackathons, business meets and also encourage students to participate in various national level events in the similar domains organised by various organisations.

Item No 6 & 7: Making internships mandatory, Collaborative activities for promotion of interdisciplinary culture.

Internship play a significant role in shaping the student understand the work culture, nature of expectation from organisations and skills needed to hone to be competitive. It is decided to have collaborations with AICTE, EduSkills for internships in thrust areas as Artificial Intelligence, Amazon Webservices, PauloAlto etc.

It is necessary to expose faculty to be hands on and advent with new technologies, which is possible through collaborative activities with industry, research organisations and funded projects. Training faculty for consultancy work, applying for grants from various organisations, formation of research groups is essential. It is decided to achieve all these through MoU's, Consultancy activities etc.

Item No. 8: Any other item with permission of chair

The discussion was carried out regarding conduction of online classes along with physical classes to students to manage the time loss caused due to



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

COVID pandemic, how to engage students and make offline and online classes meaning full. It was also decided to have a dedicated online platform for handling classes which automatically monitors the student's involvement.

Chairman announced the conclusion of the meeting. The meeting ended with vote of thanks by Director, IQAC

Dr. P.V. Gopi Krishna Rao
Coordinator – IQAC



Lr. No: RGM CET/IQAC-3/2022-23

Dt: 02/04/2023

Internal Quality Assurance Cell (IQAC)

All the members and HOD's are cordially invited to the second meeting (29th in total) of IQAC of RGM CET, Nandyal for the academic year 2022-23. It is scheduled to discuss the points mentioned in the agenda below. The meeting will be chaired by Principal & Chairperson IQAC Dr. T. Jayachandra Prasad.

Date: - 02/04/2023

Time: - 3.00 PM

Venue: - Board Room – Principal's Office

Agenda:-

1. Action taken report on the proposals of 28th IQAC meeting.
2. New Industry contacts for taking up real time student projects.
3. Completion of pending syllabus & conduct Internal examinations online
4. Conduct of Class work for 2022-23, till normal conditions exist
5. Issues open for discussion
 - a. NIRF & ATAL Innovation -for better ranking
 - b. E-content development through Media centre
6. Any other item with the permission of Chairperson.
 - a. Review of previous meeting minutes and ratification
 - b. To discuss revised Annual Quality Assurance Report (AQAR)
 - c. To discuss Academic Audit Modalities
 - d. To discuss plans about NIRF-2023 as a Quality Initiative for 2022-23
 - e. Any other item with permission of chair
 - f. Report on activities of the previous academic year 2022-23, as per the format circulated earlier by respective HOD's.
 - g. Strategize for Promotion of Academic, Research & Consultancy, and Extension and outreach activities.
 - h. Upgrading of syllabus and course structure.
 - i. Any points with permission of chair.



Co-ordinator

Dr. P.V. Gopi Krishna Rao



Lr. No: RGM CET/IQAC-4/2022-23

Dt: 09/05/2023

Internal Quality Assurance Cell (IQAC)
Minutes of Meeting

Ref: Lr. No: RGM CET/IQAC-3/2022-23

Dt: 02/04/2023

The second meeting (29th in total) of IQAC for academic year 2022-23 was held on 04/03/2023. The following work was transacted in this meeting.

Action taken report on the proposal of 26th Meeting

Dr. P. V. Gopi Krishna Rao, IQAC coordinator presented action taken report on the Completion of pending syllabus and conduct of continuous evaluation tests through offline and online mode to engage students and engaging the faculty and the students without stress.

Completion of pending syllabus & conduct of examinations

The IQAC coordinator mentioned in his presentation that, the pending syllabus for even semesters of UG & PG including MBA and MCA for the academic year 2021-22 were completed using online platform using CODETANTRA to make up the loss off offline classes.

The comprehensive viva-voce and Project Viva-voce for Final year UG students was conducted through Codetantra online platform as well as offline as per the guidelines of JNTUA.

As JNTUA did not accept for conduction of online examinations, the midterm (internal) end semester (external) exams for the even semester of the academic year 2021-22 are scheduled offline keeping COVID guidelines.

Dr. K. Subba Reddy, suggested conduction Lab sessions physically in order to adhere to practical exposure to the students and also make use on online open source tools to enhance the skills further.

Engaging the faculty and students post COVID Lockdown through offline and online courses

Dr. P. V. Gopi Krishna Rao said that the institution utilised the college closure period due to lockdown by efficiently engaging both students and faculty to enhance their skills through value addition courses through Coursera and



RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

NPTEL online courses. They completed the courses on higher education, new technologies, thrust areas and skill development relevant to industry and employment and research.

NIRF Ranking:

Dr. K. V. Suryanarayana Rao detailed the performance of RGM CET in various parameters of NIRF. In addition to this, he stressed on the areas where there is scope for improving the NIRF ranking. In this context, a detailed comparison with peer institutions was presented.

The following parameters were identified, in which is required for better ranking in NIRF

- Number of Ph.D faculty
- Ph.D scholars admission
- Number of publications, quality publications, patents & research projects
- Placements, salary package & Higher studies
- Support to economically/ socially challenged students
- Perception
- Financial resources and their utilization
- Encouraging the internal faculty to complete their Ph.D & recruiting the faculty with PhD qualification from outside.
- Motivating the faculty to take up maximum possible research activity resulting in publications in Web of Science (WoS)/ Scopus, patent filing, Research projects and Consultancy activities.
- Placements with higher package and higher studies
- Supporting economically/ socially challenged students further.
- Taking measures for improving perception through constituted committee
- Allocating possible improvement in the budget for 'Financial resources & their utilization'.

ATAL rankings of Institutions on Innovation Achievements (ARIIA)

Stress was made to improve the performance and work on various parameters of ARIIA. The members identified the following areas to strengthen the innovations in the institution.

- Starting few more pre incubation centres and strengthening the existing incubation centres in partnership with industries at the department level.
- Establishment of incubation centre at institute level



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

- Establishment of Co-incubation partnership with the outside incubation centres
- Identification of investors to our innovations and start-ups
- Creation of webpage with IIC icon in RGM CET web portal
- Applications for financial support from ATAL funding for higher education.
- Involving alumni to establish innovation centres in the campus.
- Encouraging the students to participate in SMART hackathons for improving the chances of getting internships in famous companies like Google, Intel, Robert Bosch, HCL etc.

E-Content development – Recording/Lecture capturing facility

Dr. Brahmanada Reddy, Professor EEE, Dr. K. Subba Reddy, Head, CSE talked about the existing facilities for E-Content development and necessary steps planned for improving it in the college. Codetrantra the tool that is being used for teaching classes can also be used for recording the classes.

The suggestion of the members for going for professional (paid) version of Google classroom for recording the lectures delivered by faculty through google meet, to overcome the number of participants limitation and to avoid network disturbances was achieved.

Dr. K. Muralidhara Reddy, suggested to utilize the virtual labs developed by IIT consortium Under the National Mission on Education through ICT.



Co-ordinator

Dr. P.V. Gopi Krishna Rao